



Board of Trustees Meeting

November 15, 2017

6:30 PM

147 Saint Nicholas Avenue

New York, NY 10026

Minutes

| Trustees Present | Trustees Not Present |
|-------------------------|-----------------------------|
| William Allen | Sara Bloom |
| Linda Aristondo | Dan Cohen |
| Giovanna Delluchi* | Michael Walrond |
| Basil Smikle | |
| Linda Tarry-Chard | Celia Wickham |

*via video conference

Also Present:

Mark Fink, Hebrew Public

Tiffany Goldberg, Co-Chair of the PTO

Vanessa Goldberg-Drossman, Prospective Parent/Guardian Board Member, Ex-Officio

Shane Goldstein-Smith, Hebrew Public

Michelle Laitner, Parent liaison to the Afterschool program, Roads to Success

Lindsay Malanga, Head of School

Jon Rosenberg, Hebrew Public

Elly Rosenthal, Hebrew Public

Alicia Taylor, PTO Chair of the Diversity Committee

1 Harlem Parent

1. Call to Order

Linda Aristondo called the meeting to order at 6:06 pm and reminded everyone in attendance to sign up for public comments if they wished to speak.

2. Adoption of Agenda

Linda Aristondo made a motion to adopt the October and November 2017 agenda(s), Basil Smikle seconded and the motion carried unanimously.

3. Approval of Minutes

Linda Aristondo made a motion to approve the September and October 2017 minutes, Linda Tarry-Chard seconded and the motion carried unanimously.

4. Board Update:

a. Renewal Application Update

The board was informed that the Harlem Hebrew renewal and middle school expansion application had been concluded following the authorizer school visit and interviews having taken place in early November. Decisions from the authorizer were expected in the early Spring.

b. Monthly Dashboard Review

The board reviewed the school dashboard noting data from the previous month on enrollment, staff vacancies, board attendance and other demographics.

c. Facilities Update

The board was updated on the progress made on the construction of the new school addition. While the project has been running on time, the board was informed that the outdoor play space which was slated to be completed in January/February 2018, would now be completed in July/August 2018. The school leadership informed the board that alternative outdoor places are being and would continue to be used until construction was complete.

d. Actual v Budget thru September 2017 with Year End Projections

The board was informed about revisions to the budget based on enrollment. The CMO and school leadership continue to work together to anticipate budgetary changes months in advance. The Finance and Audit committee met in advance of the board meeting to approve any such changes.

5. Action Items

a. Acceptance of the audited financial reports as of June 30, 2017

Linda Aristondo made a motion to accept the finance and audit committee's recommendation and approve the audited financial reports as of June 30, 2017. William Allen seconded and the motion carried unanimously.

b. Approval of 2017-2018 revised budget

After a discussion, Linda Aristondo made a motion to accept the finance and audit committee's recommendation and approve the revised budget for the 2017-2018 school year. Linda Tarry-Chard seconded and the motion carried unanimously.

c. Approval to amend the charter to update the school academic leadership structure

After a discussion of the proposed changes, Linda Aristondo made a motion to amend the charter application to update the school's academic leadership structure pending approval from the authorizer. Basil Smikle seconded and the motion carried unanimously. In doing so, the board passed the following resolution:

Revised Structure of Academic Leadership

November 15, 2017

The resolution hereinafter set forth as the action of the Board of Trustees of HARLEM HEBREW LANGUAGE ACADEMY CHARTER SCHOOL (the "School") have been duly adopted at a meeting of the Board of Trustees of the School (the "Board") duly called and held for such purpose, and do hereby direct that these Resolutions be filed in the minute book of the School:

WHEREAS, Harlem Hebrew Language Academy Charter School (the "School") was granted a charter by the Board of Regents of the University of the State of New York (the "Authorizer") on June 19, 2012 to operate pursuant to its charter application (the "Application") which was incorporated by reference into the Charter Agreement (the "Agreement") signed by and between the Authorizer and the School on July 16, 2012; and

WHEREAS, the school leadership has concluded that Harlem Hebrew should implement a revised structure of academic leadership of the General Studies and Special Education programs in order to improve the quality of the schools education

WHEREAS, together these changes will more clearly route accountability for instructional outcomes and maximize the instructional expertise of staff

THEREFORE, beginning in the fall of 2017 the Head of School will remain responsible for all aspects of curriculum, instruction, assessment, teacher support, evaluation and PD, and is ultimately responsible for the academic outcomes of the school

THEREFORE, the Director of Curriculum and Instruction will be replaced with two Academic Deans, one for grades K-2 and one for grades 3-5. The Academic Deans will focus exclusively on coaching and developing teachers to ensure consistently effective teaching for both general and special education programs; the Academic Deans will not be responsible for teacher supervision or any administrative responsibilities

Be it RESOLVED, that the aforementioned academic leadership structure will be amended to this order in the school's charter renewal application.

d. Approval of Parent Board Member Ex-Officio Vanessa Goldberg-Drossman

Upon review of the fingerprint and background reports issued by an NYSED approved vendor, Linda Aristondo made a motion to elect Vanessa Goldberg-Drossman to the board as the parent board member ex officio pending NYSED approval. Giovanna Delluchi seconded and the motion carried unanimously.

6. PTO Comments

Tiffany Goldberg, Co-Chair of the PTO informed the board of ongoing activities of the PTO. She briefly discussed:

- a. The executive committee meetings which took place this week and would take place again the week of 11/30
- b. Sessions for interested parents by a Harlem Hebrew parent social worker
- c. A Book Fair taking place in early December
- d. Fundraising efforts by the PTO by selling school swag

Michelle Laitner, the parent liaison to the school's afterschool program, Roads to Success, discussed the improvements made since the program began in September. She briefly touched on:

- a. Different club options for the students
- b. Easier registration for parents
- c. Coupons and reduced prices for those who could only partake of the program on some days
- d. Financial Aid and scholarships for families in need
- e. More outside programs

Alicia Taylor, PTO Chair of the Diversity Committee discussed ongoing efforts by the PTO to bring families of different backgrounds together. There was a meeting in October and one tentatively scheduled for January 17th where the PTO has asked Reverend Linda Tarry-Chard of the board to help lead the meeting as she had in the past. The meeting would focus on diversity in afterschool activities as well in the curriculum. Lindsay Malanga offered that the diversity

committee should speak with teacher Dina Pantuso who is in charge of diversity in the curriculum about working together.

7. Public Comments

I Harlem Parent asked about the school's mission statement and what the school's goals were.

8. Staff Comments

None.

9. Executive Session

None.

10. Adjournment

Linda Aristondo made a motion to adjourn. Basil Smikle seconded and the meeting was adjourned at 7:47 pm.