

## **Harlem Hebrew Board Meeting Agenda**

July 13, 2022, 6:30 pm

1. Call to Order & Reminder for Public Comment(s) Sign Up
2. Adoption of July 2022 Agenda
3. Approval of June 2022 Minutes
4. Public Comments
5. Executive Session
6. Adjournment

**Board of Trustees Meeting Minutes**

June 23, 2022, 6:30 pm

Location: Zoom

**Trustees Present**

|                           |
|---------------------------|
| Vanessa Goldberg-Drossman |
| Scott Wickham             |
| Sara Bloom                |
| Tanya Jones               |
| William Allen             |

**Also Present**

Emily Fernandez, Chief Schools Officer, Hebrew Public  
 Valerie Khaytina, Chief External Officer, Hebrew Public  
 Elly Rosenthal, Chief Financial Officer, Hebrew Public  
 Lauren Murphy, External Relations Manager, Hebrew Public

**1. Call to Order & Reminder for Public Comments**

Vanessa Goldberg-Drossman opened the meeting at 6:34 pm. No members of the public were present during the call to order, so there was no need for a public comment reminder.

**2. Adoption of June 2022 Agenda**

Vanessa Goldberg-Drossman asked for a motion to adopt the June 2022 agenda. William Allen made the motion to adopt, Sara Bloom seconded, and the motion carried unanimously.

### **3. Approval of the May 2022 Minutes**

Vanessa Goldberg-Drossman asked for a motion to approve, and Sara Bloom made a motion to approve the May 2022 minutes. William Allen seconded, and the motion was carried unanimously.

### **4. Approval of the 2022/23 Board Meeting Dates**

Vanessa Goldberg-Drossman asked for a motion to approve and William Allen made a motion to approve the 2022/23 Board Meeting Dates. Sara Bloom seconded, and the motion was carried unanimously.

### **5. Review of 2022/23 Committee Meeting Dates**

Board members reviewed the dates and times of the Finance Committee meetings and Education & Accountability Committee dates for the 2022-23 year.

### **6. Approval of 2022/23 School Calendar**

Vanessa Goldberg-Drossman asked for a motion to approve, and Sara Bloom made a motion to approve the 2022/23 School Calendar. Tanya Jones seconded, and the motion was carried unanimously.

### **7. Review and Approve Board officer roles for 2022/23**

- a. Vanessa Goldberg-Drossman - Chair
- b. Sara Bloom - Vice-Chair
- c. Tanya Jones - Treasurer
- d. William Allen - Secretary

Vanessa Goldberg-Drossman asked for a motion to approve, and William Allen made a motion to approve the Board Officer Roles for 2022/23. Tanya Jones seconded, and the motion was carried unanimously.

### **8. Review and Approve Board Member Term Renewals through 2025**

- a. William Allen
- b. Sara Bloom
- c. Linda Aristondo
- d. Vanessa Goldberg-Drossman

Vanessa Goldberg-Drossman asked for a motion to approve and Tanya Jones made a motion to approve the Board Term Renewals through 2025 for the aforementioned trustees. Sara Bloom seconded, and the motion was carried unanimously.

## 9. Review and Approval of 2022/23 Budget

Elly Rosenthal, Hebrew Public's CFO reviewed the budget highlights with the board. HHLA's Finance Committee did meet prior to the annual meeting to review and discuss the budget.

The areas of key focus were:

- Student Enrollment
  - Most of HHLA's funding is driven by enrollment
  - NYC is in the midst of an enrollment decline that began prior to the pandemic and has accelerated since the start. Across the country enrollment in many charter and district, schools are down, with accompanying strains on school budgets
  - HHLA's budget for enrollment is based on historical trends + how many offers typically turn into students in seats. The projected number of enrollment for this fall K-8 is 473 students
- Revenue
  - Per-pupil funding is the primary source of public funding
    - Almost a 5% increase
  - Special Education is a major funding source based on the number of students receiving the services for a substantial portion of the day
  - Facilities Aid
    - Facilities aid is received only for students in grades 2 through 8, at an amount per student equal to 30% of the per-pupil funding level
  - ESSERS funding
    - COVID-related \$ that will phase out over the next 2 years
  - ERC (Employee Retention Credit)
    - Funding for entities who did not reduce their staff due to COVID (not a credit, it will be received via wire or check)
    - Hebrew Public applied for this funding for all schools + the network
    - It is a form of short-term budget support
    - The funding will be paid out on a quarterly basis
- Expenses
  - Staff Compensation
    - This represents the largest expense area in the budget
    - It reflects HHLA serving 19 sections of students in grades K-8
    - It also reflects cost-of-living increases for staff given the extremely high levels of inflation we have seen over the past year
  - Building Rent

- Through negotiations with several parties (including Bank of America), HHLA has been able to lower the School’s rent for 2022-23
- Bronx Busing
  - For several years now, HHLA has paid for private busing to help students from the Bronx attend school
  - NYC only provides bus service for charter school students who live beyond a certain distance from a school but within the same borough in which the school is located

After a brief discussion, Vanessa Goldberg-Drossman asked for a motion to approve, Sara Bloom made a motion to approve the 2022/23 Budget. William Allen seconded, and the motion was carried unanimously.

### **10. Review and Approval of 2022/23 Vendor List**

HHLA’s finance committee met before the board meeting to review the vendor list. After a brief review of the vendors, Vanessa Goldberg-Drossman asked for a motion to approve, William Allen made a motion to approve the 2022/23 Vendor Lists, Sara Bloom seconded, and the motion was carried unanimously.

### **11. Preview 2022/23 School Safety Plans**

The Board all received a copy of the school safety plan for the 2022/23 year. As per Section 155.17 of the Commissioner of Education’s Regulations, charter schools do have to draft, publicly notice, and adopt a safety plan with a 30-day public comment period. That period will begin on July 1, the safety plan will be posted on the school’s website.

### **12. School Leadership Update**

Emily Fernandez, Hebrew Public’s Chief Program Officer shared a presentation prepared by Emily Carson and updated the board on the following and shared photos:

- Family Events
  - Social Events
    - Elementary School Movie Night on Wednesday, May 18th
    - Middle School Movie Night on Thursday, May 26th
    - New Family Welcome Event on Saturday, June 11th
  - Academic Events
    - “What is Hebrew Learning at Harlem Hebrew?” with Morah Alona on Friday, May 20th from 9-10am (In-Person)
    - Sixth and Seventh Grade High School Admissions Informational Meeting with Ms. Sarah on Wednesday, May 25th at 7:30pm (Virtual)

- Spring Back to School Night with All Harlem Hebrew Staff on Thursday, June 9th from 6:30-8pm (Virtual)
  - EOY Celebrations and Ceremonies: One In-Person Event During the Last Week of School for ALL Families
- Special 8th Grade Graduation Planning and Events
  - Continued Traditions
    - Cap Decorating Together
  - New Traditions
    - (New For Us) 8th Grade Capstone Trip to Israel
    - School Yearbook
    - 8th Grade Formal Dance
    - 8th Grade Graduation Trip
    - In-Person Graduation
- Field Trips
  - Bronx Zoo: Finishing Trip to the Bronx Zoo with 8th Grade Tomorrow!
  - New York Botanical Garden: Kindergarten - Seventh Grade
    - Second Trip of the Year with K-4
    - Third Trip of the Year with 5-7
  - Eighth Grade Graduation Trip to Six Flags
    - Third Trip of the Year with Grade 8
    - New Additional Fun this School Year!
- End-of-Year Assessments
  - NWEA Map Assessments
  - Fourth and Eighth Grade NYS science exams
  - NYSESLAT Assessments for multi-language learners
  - Last round of monthly quizzes
- Other Fun and Learning
  - Israel Week: Week of May 31st
  - Harlem Day: Friday, June 10th
  - Field Day: Friday, June 17th
- Communications to families
  - End-of-Year NWEA MAP Assessments
  - Promotion In Doubt and Retention
  - School calendar
  - Dress code and school uniform
  - Summer work
  - Resources for families
  - School supplies list
- Coming Soon but already communicated

- Final report card - Sent through ParentSquare (Email) at the end of the school year
- Summer school
  - Virtual and run by the organization TutoredByTeachers
- Classroom assignments for next year
  - Will be shared in late August

### **13. PTO Update**

Vanessa Goldberg-Drossman shared the following with the board:

- 2 in-person PTO meetings
  - 20-30 families at the meetings
- Very successful bake sale fundraiser
- Big thanks to MarrLa for helping Yelena plan the 22-23 calendar
- Tomorrow is the end of the year PTO picnic

### **14. Public Comments**

No public comments were made during this time

### **15. Adjournment**

Vanessa Goldberg-Drossman asked for a motion to adjourn the meeting at 7:16 pm. Tanya Jones made the motion, Sara Bloom seconded and the motion carried unanimously. The board will meet next on July 13th at 6:30 pm.